



THE PARKWOOD TERRACE IMPROVEMENT ASSOCIATION, INC.
P. O. BOX 874 / BAKER, LA 70704-0874

Construction Plans Submission Form

Effective: November 7, 2023

Property Owner(s) Name: PRINT _____

Property Owner(s) SIGNATURE _____

Address: _____

Phone: _____ Date: _____

Construction Site Address: _____

Description of Work: _____

Beginning Date: _____ Ending Date: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

Submit This Form with the Following:

- Site survey
- City of Baker Construction Permits
- Demolition Plan (where applicable)
- Scaled and dimensioned architectural, structural, mechanical, electrical, and plumbing plans.

Send to the Architectural Control Committee (ACC) at the above address, by hand, or by email to ptia.baker@gmail.com.

The ACC will review it, inspect the site, and reply in writing within sixty (60) days. If the ACC disapproves of your proposal, they will state the reasons and indicate in a general way the type of plans and specifications it would approve. You may reapply at any time.

Three Things to Remember. (1) The City of Baker, LA permit applications require the owner or authorized representative to sign a declaration that the project does not violate the deed restrictions. (2) It is the Homeowner's responsibility to obtain any necessary city permits. (3) Per the restrictions, failure to submit plans to the ACC prior to construction is a violation of the deed restrictions.

Deed restrictions can be found in the EBR Clerk of Court Amendment and Supplement to the Acts of Restrictions for Parkwood Terrace Subdivision, First, Second, and Third Filings (6/19/2023).

Eddie Young, ACC Chair
Phone # _____